

PTSA MEETING MINUTES
Wakefield High School PTSA
October 10, 2023

Attendees:

Cheryl Simpson, Susan Norris, Madi Norris, Emily Bernstein, Victoria Bernstein, Felicia Howard, Susan Weiss, Brooklyn Weiss, Rosemary Ros, Lisa Fore

- I. Call to Order: Meeting was called to order by President, Emily Bernstein, at 6:37pm
- II. Approval of Minutes: Minutes from the September 2023 meeting needed revision. Will be approved via email once revisions have been made.
- III. President's Report – Emily Bernstein
 - A. Mistletoe Market
 1. Working full time on preparations.
 2. Susan Weiss: At least 75 bows have been made using a bow machine. May need to get more ribbon.
- IV. Treasurer's Report – Susan Norris
 - A. Income:
 1. \$30,181 from vendors.
 2. 43 new PTSA members.
 - B. Expenses:
 1. Spent \$720 for big banners. Reusing yard sale signs.
 2. \$700 was spent on BAC food.
 3. \$725 on half of the lunches.
 4. \$17,000 on Media Center furniture. \$1,000 is sales tax, but will get that back.
 - C. Sales Tax was declined because they wanted six months and not twelve, so have to resubmit.
 - D. Will have Mistletoe Market expenses this month – Raleigh Police Department, tables, chairs and Custodians. Custodians have doubled – were \$20 per hour previously and now \$40 per hour. Admission prices (\$1) and booth fees (\$5-\$10) were increased to help compensate the increase in cost – first increase in many years. Custodians will now cost about \$2,000. WCPSS has added a custodian to Saturday, so the school is ready for Monday.

- V. Principal's Report – Malik Bazzell
 - A. No Report

- VI. Student Representatives – Brooklyn Weiss, Victoria Bernstein, Maddi Norris
 - A. Brooklyn:
 1. Disappointed with cutoff for Homecoming Dance.
 2. Senior items were given out during 4th period, but many didn't get them till later.
 3. Ran out of senior crowns and not everyone got t-shirts.
 4. Can there be more tickets to HOCO – maybe open the gyms? Potential issue with the floors. Numbers need to be rethought. Have about 550 students, so only one quarter of the school could attend.
 - B. Victoria:
 1. Pep Rally went well.
 2. Will reach out to friends and coaches re: Mistletoe Market Student sign up. Maybe coaches can post it. Have poster with QR code.
 3. Emily: Can we see how much it costs to have a Sign Up Genius account that isn't free?
 4. Acceptances for Clubs are just coming now, hence why clubs haven't really signed u for Student sign up yet.
 - C. Maddi: Nothing to report

- VII. Faculty Liaisons: Lance Atkinson
 - A. No Report

- VIII. VP Programs (not filled):
 - A. Lamp of Knowledge: Susan Norris
 1. Oct 20 – date for breakfast celebration.
 2. Supplier took longer for phone wallet for Seniors. Issues getting art work.
 3. Certificates are printed.
 4. Letters and pins for Sophomores and Juniors.
 5. Getting quotes for breakfast sandwiches from Chick-Fil-A, McDonald's and Bojangles. One year we had parent donations.
 6. Need six parent volunteers from 8am – two for each class – sophomores, juniors and seniors.
 - B. Honor Roll: Susan Weiss
 1. Nothing to report yet.

- C. Teacher Grants: Susan Weiss
 - 1. Nothing to report yet.
 - D. Senior Scholarships: Not filled
 - 1. Susan Norris indicated that Tiahna McDowell might be interested in taking this on.
 - E. Graduation Reception: Not filled
 - 1. Nothing to report yet.
 - F. Wolverine of the Week: Susan Norris, Felicia Howard
 - 1. Ms. Campbell wants to do stickers to say they were nominated. The scroll banner is just the person who was drawn out for that grade level.
 - 2. Food will be at end of quarter in November.
 - 3. Susan will ask if can get gift cards from community.
 - 4. Mr. Atkinson has a post where he puts his nominations, so others can see. Better than stickers.
- IX. VP Communications: Rosemary Ros
- A. Website: Rosemary Ros
 - 1. Has been getting updated – discovered that there are many “dead” sections that are not linked to anymore, which may be good to revive.
 - 2. Students indicated that they were happy for their photos to not be included on the PTSA website, and that their names sufficed.
 - B. Facebook: Rosemary Ros
 - 1. Has been doing Vendor features every day for Mistletoe Market – reception has been very positive.
 - C. Mistletoe Market: Rosemary Ros
 - 1. All vendors have paid and those needing to pay for additional tables will do so on the day.
 - 2. Lots of vendor communications via email and Messenger, answering questions.
 - D. Bulletin Boards: Susan Weiss
 - 1. Will be updated for Mistletoe Market.
- X. VP Membership: Cheryl Simpson
- A. 47 new members: 25 parents + 8 students + 14 faculty
 - B. Mr. Bazzell needs to send out the link to join the PTSA.
 - C. Membership numbers are down on last year.

- D. Retail Cards:
 - 1. If join PTSA there is a discount to go to NC State Fair. Just need to find out the benefits code. Susan Norris will check. Rosemary will post on Facebook.

- XI. Advocacy/BAC (Board Advisory Committee): Michelle Tomlinson
 - A. No report as next meeting is not till November.

- XII. School Improvement: Susan Norris, Felicia Howard
 - A. Will have a Teacher Chili Cookoff on November 1 (Teacher Work Day). Teachers doing a cook off competition.
 - B. Encouraging departments to go to different student events
 - C. "Do You Know" will start in November. Just focusing on new staff.
 - D. PACK Time:
 - 1. Remediation –for all students scoring below 80. Limit of 15 students in Remediation
 - 2. Study Hall - if students are missing work. Limit of 25 students in Study Hall.
 - E. Proficiency:
 - 1. There are > 600 students in core subjects with <80, however 60-70% students are not being assigned to remediation. Mr. Bazzell is working to improve this.
 - 2. New superintendent interested in proficiency, not improvement on growth any more. Wakefield High School needs to improve by nine points.
 - F. All-Timely:
 - 1. Getting changed every week, which is causing problems.
 - 2. If student is not getting a C, D or F they can select to go to Quiet Time.
 - 3. If student does not show up for All-Timely Remediation, they get a tardy.
 - 4. Struggling with absenteeism: >15 days. Similar to last year.
 - 5. Discussed All-Timely vs Talking Points as a communication tool.

- XIII. Hospitality: Susan Weiss
 - A. Issue with funding for Hospitality. Will need to increase funds after Mistletoe Market. Will see how much we can increase Hospitality budget.
 - B. Having snacks at monthly staff meeting is popular. Trying to increase membership by attending those meetings.
 - C. Need to see when can do Soup and Chili lunch.

- D. Problem with items being purchased and placed in cart in PTSA room is being taken by others who should not have access to room. Issue is when missing items are discovered when they are needed for staff meeting. Emily will contact Mr. Bazzell to make him aware of the situation.

XIV. Wakefield Strong (not filled): Susan Weiss:

- A. No report.

XV. Old Business – None.

XVI. New Business – None

XVII. Next PTSA Board Meeting: November 14, 2023 - 6:30 pm

XVIII. Adjournment:

- A. Cheryl Simpson made a motion to adjourn.
- B. Susan Weiss seconded the motion.
- C. The meeting was adjourned at 7:33 pm.